

Unity, Empowerment, Teamwork - The Right People, Making the Right Decision, At the Right Time...

## VANAMATIC COMPANY DESIGNATED AS ESSENTIAL BUSINESS

Monday, March 23<sup>rd</sup>, 2020

To: Vanamatic Employees, Suppliers, Customers, Delphos Community, State & local law enforcement, and public health & safety officials,

## **Essential Business Designation**

Please be informed that Vanamatic Company, 701 Ambrose Drive, Delphos, OH 45833, has been designated as an "Essential Business" under the Ohio Stay at Home Order section (12.v), the US department of Homeland Security, Cybersecurity & Infrastructure Security Agency (CISA) and by our customer base.

Because the continued operation of our facility, and the operation of our supply chain related to the products produced here, is critical to our region's direct response to the pandemic, we have determined that Vanamatic Company operations constitute an "Essential Business" as defined in Ohio's Stay at Home Order (12.v).

Vanamatic has instituted Pandemic Protocols for all essential operations and established a designation process for essential employees and has defined essential limited operations.

Vanamatic will reduce operations to (1) shift effective 03/23/2020 and will operate Monday – Friday 5AM-6PM- 40 hours work weeks for the next 2 weeks. We will update our operating status and protocols based on recommendations by the State or Federal Government agencies or by changing circumstances.

All employees performing basic operations have been instructed to comply with social distancing requirement and strict pandemic protocols. We can assure you that we are executing complete and rigorous protocols at our plant, in order to minimize the risk of infection by COVID-19 as required by Ohio's Stay at Home Order.

Please do not hesitate to contact us should you have any questions regarding this letter or our operations at Vanamatic.

Vanamatic Company 701 Ambrose Drive Delphos, OH 45833 www.Vanamatic.com 419-692-6085